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## TOWN OF NEWFANE

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### **RESOLUTION #24 -2026 OF THE TOWN BOARD, TOWN OF NEWFANE, NY**

#### **RESOLUTION AWARING BID FOR PRINTING OF THE TOWN OF NEWFANE VISITORS GUIDE TO COMPU-MAIL**

**WHEREAS**, the Town of Newfane issued a Request for Proposals (RFP) on April 11, 2026, seeking proposals for the printing of the Town of Newfane Visitors Guide; and

**WHEREAS**, proposals were received and subsequently reviewed by the Town Supervisor and members of the Town's Tourism Committee; and

**WHEREAS**, after a thorough evaluation of the submissions based on qualifications, experience, scope of work, cost effectiveness and pricing, and overall value to the Town, the review committee recommended awarding the contract to Compu-Mail as the proposal representing the best value to the Town; and

**WHEREAS**, Compu-Mail, located at 3235 Grand Island Blvd, Grand Island, NY 14072, submitted a proposal in the amount of \$17,829.00; and

**WHEREAS**, the Town Board finds that awarding this contract to Compu-Mail serves the best interest of the Town and supports local tourism promotion efforts;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Newfane hereby accepts the proposal submitted by Compu-Mail for the printing of the Town of Newfane Visitors Guide; and

**BE IT FURTHER RESOLVED**, that the contract for said printing services is hereby awarded to Compu-Mail, 3235 Grand Island Blvd, Grand Island, NY 14072, for a total contract sum not

to exceed \$17,829.00, based upon the Town’s determination that the proposal provides the best value to the Town in accordance with New York General Municipal Law § 103; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor is authorized to execute any and all contract documents, agreements, or purchase orders necessary to effectuate this resolution, subject to review by the Town Attorney.

By Order of the Town Board  
Town of Newfane, Niagara County, New York  
Adopted this \_\_\_\_ day of \_\_\_\_\_, 2026

**Town Board Member**

**Vote**

\_\_\_\_\_  
Supervisor John Syracuse

Aye       Nay

\_\_\_\_\_  
Councilman Paul Conrad

Aye       Nay

\_\_\_\_\_  
Councilman Robert Horanburg

Aye       Nay

\_\_\_\_\_  
Councilwoman Jessica Reinhardt

Aye       Nay

\_\_\_\_\_  
Councilman Peter Robinson

Aye       Nay

**DATED:** \_\_\_\_\_